

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

Q4 2019

Ben Cowan-Dewar  
 Chair, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-19	2019-11-21	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$169.45	\$192.65	\$550.00	\$123.05	\$0.00	\$1,035.15
2019-11-25	2019-11-26	Global Planning Meetings	Vancouver, BC	\$1,875.80	\$163.75	\$0.00	\$70.90	\$0.00	\$2,110.45
<b>Total</b>				<b>\$2,045.25</b>	<b>\$356.40</b>	<b>\$550.00</b>	<b>\$193.95</b>	<b>\$0.00</b>	<b>\$3,145.60</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-11-20	Board Meetings - Breakfast / Break / Lunch	16	1	Ottawa, ON	\$1,677.40
2019-11-21	Board Meetings - Breakfast / Break / Lunch	19	4	Ottawa, ON	\$3,058.82
2019-11-25	Global Planning Meetings - Breakfast / Break / Lunch	34	4	Vancouver, BC	\$2,497.68
<b>Total</b>					<b>\$7,233.90</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
Disclosure of Travel and Hospitality Expenses  
Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

David Goldstein  
President and CEO

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-09-21	2019-10-02	North Star 22 & Advisory Committee Meetings	Ottawa & Toronto, ON	\$1,349.49	\$70.65	\$0.00	\$145.80	\$0.00	\$1,565.94
2019-10-27	2019-10-29	National Tourism Business Council	Mexico City, Mexico	\$407.21	\$34.65	\$0.00	\$314.55	\$31.61	\$788.02
<b>Total</b>				<b>\$1,756.70</b>	<b>\$105.30</b>	<b>\$0.00</b>	<b>\$460.35</b>	<b>\$31.61</b>	<b>\$2,353.96</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-09-24	North Star 22 - Breakfast / Break / Lunch	21	36	Ottawa, ON	\$7,145.96
2019-09-25	North Star 22 - Breakfast / Break	21	36	Ottawa, ON	\$3,156.16
2019-09-25	Advisory Committee - Lunch / Break	21	36	Ottawa, ON	\$1,408.00
2019-09-26	Advisory Committee - Breakfast / Break / Lunch	21	36	Ottawa, ON	\$5,055.25
<b>Total</b>					<b>\$16,765.37</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

Anwar Chaudhry  
 Interim President and CEO

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$927.71	\$104.80	\$1,100.00	\$251.95	\$168.70	\$2,553.16
<b>Total</b>				<b>\$927.71</b>	<b>\$104.80</b>	<b>\$1,100.00</b>	<b>\$251.95</b>	<b>\$168.70</b>	<b>\$2,553.16</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-11-27	Destination Canada Circuit - Lunch	93	0	Vancouver, BC	\$5,165.63
<b>Total</b>					<b>\$5,165.63</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
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Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

Joanna Mukai  
 Interim Chief Financial Officer

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s) Beginning	Date(s) Ending	Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
N/A									
<b>Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
Disclosure of Travel and Hospitality Expenses  
Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

Q4 2019

Gloria Loree

SVP, Marketing Strategy & Chief Marketing Officer

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-09-09	2019-09-12	Board Meetings	St. John's, NL	\$819.72	\$71.45	\$621.18	\$235.02	\$0.00	\$1,747.37
2019-09-22	2019-09-27	Advisory / 10X / North Star 22 Meetings	Ottawa, ON	\$1,010.39	\$106.01	\$1,463.10	\$420.95	\$0.00	\$3,000.45
2019-09-30	2019-10-14	Regional Planning Meetings	Paris, France	\$4,828.80	\$259.71	\$2,856.81	\$1,281.22	\$5.95	\$9,232.49
2019-10-26	2019-11-02	Agency Planning Meetings	Osaka / Tokyo, Japan	\$6,719.57	\$167.58	\$2,419.13	\$1,076.91	\$5.95	\$10,389.14
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$988.34	\$92.43	\$1,100.00	\$322.85	\$0.00	\$2,503.62
2019-11-25		Global Planning Meeting Parking	Vancouver, BC	\$0.00	\$0.00	\$0.00	\$0.00	\$7.20	\$7.20
2019-12-03	2019-12-06	10X / Agency Planning Meetings	Montreal, QC	\$802.20	\$134.60	\$674.73	\$326.40	\$0.00	\$1,937.93
<b>Total</b>				<b>\$15,169.02</b>	<b>\$831.78</b>	<b>\$9,134.95</b>	<b>\$3,663.35</b>	<b>\$19.10</b>	<b>\$28,818.20</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-09-23	10X Meeting - Lunch / Break	10	4	Ottawa, ON	\$1,876.39
2019-10-17	Regional Planning Meeting - Breakfast / Break / Lunch	10	6	Vancouver, BC	\$851.63
2019-10-18	Regional Planning Meeting - Breakfast / Break / Lunch	8	7	Vancouver, BC	\$842.46
2019-11-06	Global Planning Meeting - Break / Lunch	7	5	Osaka, Japan	\$1,765.12
2019-11-22	Global Planning Meeting - Breakfast / Break / Lunch	22	8	Vancouver, BC	\$2,343.60
<b>Total</b>					<b>\$7,679.20</b>

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Destination Canada  
Disclosure of Travel and Hospitality Expenses  
Q4 2019

Senior Management Quarterly Travel and Hospitality Expenses

Q4 2019

Maureen Riley  
Vice-President, International

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-07-26	2019-08-01	General Sales Agency Meetings	Mexico City, Mexico	\$1,653.00	\$0.00	\$1,260.04	\$273.51	\$0.00	\$3,186.55
2019-08-13	2019-08-17	Regional Managing Directors Meetings / GoMedia	Ottawa, ON / Iqaluit, NU	\$2,463.34	\$134.06	\$881.47	\$262.15	\$14.51	\$3,755.53
2019-09-09	2019-09-12	Board Meetings	St. John's, NL	\$860.88	\$102.14	\$621.18	\$305.80	\$0.00	\$1,890.00
2019-09-22	2019-10-10	10X Meetings / Rendez-vous Canada / Top Resa / Stakeholder Meetings	Ottawa, ON / Paris, France	\$5,693.31	\$307.90	\$6,523.15	\$2,411.13	\$0.00	\$14,935.49
2019-10-23	2019-11-11	Focus Japan / World Travel Market / Stakeholder Meetings	Osaka & Tokyo, Japan / London, United Kingdom	\$8,771.51	\$965.03	\$4,381.27	\$1,739.69	\$0.00	\$15,857.50
2019-11-12	2019-11-15	Expedia Explore Conference	Las Vegas, United States	\$1,133.46	\$96.38	\$606.85	\$291.13	\$0.00	\$2,127.82
2019-11-18	2019-11-22	Tourism Industry Association of Canada Congress	Ottawa, ON	\$988.34	\$112.79	\$1,100.00	\$302.50	\$0.00	\$2,503.63
2019-12-10	2019-12-12	Advertising Research Foundation Conference Speech	Montreal, QC	\$1,570.90	\$199.65	\$153.52	\$146.45	\$0.00	\$2,070.52
<b>Total</b>				<b>\$23,134.74</b>	<b>\$1,917.95</b>	<b>\$15,527.48</b>	<b>\$5,732.36</b>	<b>\$14.51</b>	<b>\$46,327.04</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-12-12	Rendez-vous Canada 2020 Planning Meeting	8	6	Vancouver, BC	\$267.54
<b>Total</b>					<b>\$267.54</b>

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Destination Canada  
Disclosure of Travel and Hospitality Expenses  
Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

David Robinson

Vice President, Strategy & Stakeholder Relations

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2018-10-14	2018-10-17	Stakeholder Meetings	Calgary, AB	\$1,160.69	\$148.89	\$357.02	\$164.80	\$0.00	\$1,831.40
2019-09-05	2019-09-06	Stakeholder Meetings	Kingston, ON	\$0.00	\$278.74	\$166.20	\$37.80	\$0.00	\$482.74
2019-10-01	2019-10-04	Destination Canada Townhall	Vancouver, BC	\$1,009.53	\$164.49	\$1,230.24	\$326.40	\$0.00	\$2,730.66
2019-11-13		Local Travel	Ottawa, ON	\$0.00	\$11.93	\$0.00	\$0.00	\$0.00	\$11.93
2019-11-24	2019-11-29	Destination Canada Circuit	Vancouver, BC	\$1,026.51	\$162.90	\$992.90	\$502.80	\$0.00	\$2,685.11
<b>Total</b>				<b>\$3,196.73</b>	<b>\$766.95</b>	<b>\$2,746.36</b>	<b>\$1,031.80</b>	<b>\$0.00</b>	<b>\$7,741.84</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
2019-09-12	Destination Canada Townhall - Breakfast	7	14	St. John's, NL	\$276.16
<b>Total</b>					<b>\$276.16</b>

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Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses** Q4 2019  
 Sarah Sidhu  
 General Counsel & Corporate Secretary

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-09-23	2019-09-27	Stakeholder Meetings	Ottawa, ON	\$1,022.99	\$195.85	\$1,170.48	\$423.75	\$29.14	\$2,842.21
2019-11-17	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$1,007.24	\$178.43	\$1,375.00	\$482.05	\$29.14	\$3,071.86
			<b>Total</b>	<b>\$2,030.23</b>	<b>\$374.28</b>	<b>\$2,545.48</b>	<b>\$905.80</b>	<b>\$58.28</b>	<b>\$5,914.07</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
				<b>Total</b>	<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance



Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses** **Q4 2019**

Andrew Torriani  
 Member, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$0.00	\$183.06	\$550.00	\$105.75	\$108.48	\$947.29
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$0.00</b>	<b>\$183.06</b>	<b>\$550.00</b>	<b>\$105.75</b>	<b>\$108.48</b>	<b>\$947.29</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
				<b>Total</b>	<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses** **Q4 2019**

Dragan Matovic  
 Member, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$673.48	\$193.90	\$825.00	\$153.00	\$119.00	\$1,964.38
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$673.48</b>	<b>\$193.90</b>	<b>\$825.00</b>	<b>\$153.00</b>	<b>\$119.00</b>	<b>\$1,964.38</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

Patricia Macdonald  
 Member, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$757.22	\$193.96	\$550.00	\$105.50	\$0.00	\$1,606.68
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$757.22</b>	<b>\$193.96</b>	<b>\$550.00</b>	<b>\$105.50</b>	<b>\$0.00</b>	<b>\$1,606.68</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
				<b>Total</b>	<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

Monique Gomet  
 Member, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-09-09	2019-09-13	Board Meetings	St. John's, NFL	\$915.48	\$67.75	\$828.24	\$322.45	\$0.00	\$2,133.92
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$915.48</b>	<b>\$67.75</b>	<b>\$828.24</b>	<b>\$322.45</b>	<b>\$0.00</b>	<b>\$2,133.92</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

Senior Management Quarterly Travel and Hospitality Expenses	Q4 2019
Randy Garfield Member, Board of Directors	

**Travel Expenses**  
*List of travel expenses, which includes the date, purpose, other details, and total cost*

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$714.82	\$66.87	\$550.00	\$135.70	\$0.00	\$1,467.39
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$714.82</b>	<b>\$66.87</b>	<b>\$550.00</b>	<b>\$135.70</b>	<b>\$0.00</b>	<b>\$1,467.39</b>

**Hospitality Expenses**  
*List of Hospitality expenses, which includes the date, event description, other details, and total cost*

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
				<b>Total</b>	<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
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 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses** **Q4 2019**

Stan Cook  
 Member, Board of Directors

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$1,050.39	\$70.92	\$953.69	\$214.30	\$45.43	\$2,334.73
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$1,050.39</b>	<b>\$70.92</b>	<b>\$953.69</b>	<b>\$214.30</b>	<b>\$45.43</b>	<b>\$2,334.73</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
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**Senior Management Quarterly Travel and Hospitality Expenses**

**Q4 2019**

Zita Cobb  
 Member, Board of Directors

Travel Expenses

List of travel expenses, which includes the date, purpose, other details, and total cost

Beginning	Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
	Ending									
	N/A									\$0.00
										\$0.00
										\$0.00
										\$0.00
<b>Total</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Hospitality Expenses

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance

Destination Canada  
 Disclosure of Travel and Hospitality Expenses  
 Q4 2019

**Senior Management Quarterly Travel and Hospitality Expenses** **Q4 2019**

Julie Canning  
 Member, Board of Directors

**Travel Expenses**

List of travel expenses, which includes the date, purpose, other details, and total cost

Date(s)		Purpose	Destination(s)	Air Fare	Other Transportation	Accommodation	Meals and Incidentals	Other	Total Cost
Beginning	Ending								
2019-11-18	2019-11-22	Board Meetings / Tourism Industry Association of Canada Congress	Ottawa, ON	\$1,630.09	\$246.07	\$275.00	\$193.95	\$0.00	\$2,345.11
									\$0.00
									\$0.00
									\$0.00
<b>Total</b>				<b>\$1,630.09</b>	<b>\$246.07</b>	<b>\$275.00</b>	<b>\$193.95</b>	<b>\$0.00</b>	<b>\$2,345.11</b>

**Hospitality Expenses**

List of Hospitality expenses, which includes the date, event description, other details, and total cost

Date(s)	Event Description	Attendee(s)		Location	Total Cost
		Internal	External		
N/A					
<b>Total</b>					<b>\$0.00</b>

- Travel: All amounts include taxes
- Hospitality: All amounts include taxes
- Timing of disclosure is based on date processed by DC Finance



